

**River Walk Capital Improvements Advisory
Board
Meeting Minutes**

**Tuesday, January 10, 2023
9:00 AM City Tower Large Conference Room 18.W103 – City
Tower**

Members Present

Sam Panchevre (virtual)
Charles Riley
John Jacks
Homer Garcia III
Shanon Miller

Members Absent

Kenneth W. Briggs

Vacancies

RW Lessee

Staff Present

Cynthia Martinez
Robert Rinn
Janet Cruz
April Sloan
Lincoln St George

Call to Order / Roll Call

The meeting was called to order by Charles Riley, Chair at 9:07 am. The roll call was taken by Cynthia Martinez, Board Liaison and a quorum was present.

1. Approval of Meeting Minutes

John Jacks moved to approve the meeting minutes from the meeting held on July 20, 2022. Sam Panchevre seconded the motion. Motion Passed unanimously by those present.

2. Public Comment

None

Items for Briefing and Possible Action:

3. River Walk Capital Improvements Fund Update

April Sloan, CCDO Fiscal Manager presented River Walk Capital Improvement Fund update. FY 2023 budget beginning balance was \$588,124 with projected revenue of \$763,000, projected expenses in the amount of \$230,460 and a projected balance of \$1.1 million.

Note: Shanon Miller arrived in the conference room at 9:12 am.

4. Update on FY 2023 River Walk Projects

Cynthia Martinez informed the board that through the FY 2023 budget process, CCDO received general fund dollars in the amount of \$1.6 million for main channel sidewalk improvements (Houston St to Lexington) and \$850,000 for a staircase renovation behind the former Mexican Manhattan Restaurant. These projects along with the approved elevator work at Presa and Crockett streets will not begin until after May 2023. John Jacks provided a brief overview of the upcoming IPW conference in San Antonio during the month of May 2023. In preparation of the IPW conference in May 2023, Lincoln St George asked if the board would approve a not to exceed amount of \$25,000 for painting handrails on the river walk and \$20,000 to replace a fountain pump at La Mansion. Mr. Riley made a motion to approve \$45,000 for the painting of the handrails on the river walk and replacing the pump at La Mansion fountain. Sam seconded the motion. Motion passed unanimously by those present.

5. Update on River Walk Survey

Cynthia Martinez updated the board members on the results of the River Walk Visitor Survey and River Walk Stakeholder. Visitor survey priorities included: Variety of shops/restaurants – local not chains, Public Art, Restrooms, Accessibility, and Green space/seating options. Stakeholder survey priorities included: Cleaning the river, Lighting, and Landscaping. Survey results to be shared with Centro San Antonio, Visit San Antonio and the Arts & Culture Department.

6. Review List of Potential River Walk Projects

The board discussed several types of improvements and maybe invest in a lighting project. Lighting projects, art projects, and improving public spaces to be added to list of potential projects that could be submitted for funding in upcoming budget process. Mr. Riley made a motion to prioritize the lighting plan so that it could be presented to the City Council for funding in the budget process. Sam Panchevre seconded the motion. Motion passed unanimously by all those present.

7. Designation of Liaison/Setting Up Meeting With City to Discuss and Procure Funding to Supplement River Walk Capital Improvements Fund

Mr. Riley designated Sam Panchevre to be the Board Liaison to work with the City on the budget process and get a project submitted for funding. Sam graciously accepted the appointment. The Board had a discussion on scheduling a meeting in February to flesh out the lighting proposal with another meeting in March or April to get a final approval.

8. Update on New Non-profit Riverwalk Business Group, LLC and Potential Collaboration with this Non-profit

Sam provided a brief update on the non-profit group who is working with Visit San Antonio on creating new experiences, safety and cleanliness on the river walk. Sam will attend the first meeting this month and will send the board additional information.

Adjournment

The meeting adjourned at 10:55 a.m.